



SIDDAGANGA INSTITUTE OF TECHNOLOGY

POST -GRADUATE DEPARTMENT OF MANAGEMENT STUDIES & RESEARCH CENTRE

an approved Training Partner of



NATIONAL ACADEMY OF CUSTOMS, INDIRECT TAXES & NARCOTICS

[Government of India]

in association with



INSTITUTE OF TAX PRACTITIONERS OF INDIA

[Central Body for Enrolled Tax Practitioners of India to preserve with all round faculty development]

ORGANIZE 3-DAYS INTENSIVE RESIDENTIAL TRAINING PROGRAMME FOR GST PRACTITIONERS

at MBA Dept., SIT CAMPUS, B.H. ROAD, TUMAKURU- 572103

From Thursday, the 7th November 2019 to Saturday, the 9th November 2019

GUIDELINES TO BE TOTALLY FOLLOWED AT SIT CAMPUS:

I. WHILE IN CAMPUS:

1. **IT IS A TOTAL RESIDENTIAL TRAINING PROGRAM.**
2. STRICTLY FOLLOW TIME SCHEDULE.
3. **SMOKING AND CONSUMPTION OF ALCOHOL IN THE WHOLE OF THE CAMPUS IS STRICTLY PROHIBITED.**
4. CONSERVE WATER AND ELECTRICITY.
5. IT IS COMPULSORY TO CARRY YOUR NAME TAG WITH YOU.
6. STRICTLY DO NOT LEAVE THE CAMPUS AND GO OUTSIDE OF IT.
7. BE LIVELY WHILE IN CAMPUS.
8. DO NOT LEAVE YOUR BELONGINGS UN-ATTENDED.
9. NO AVAILING OF ANY FORM OF LEAVE DURING THE TRAINING.

10. COURSE COMPLETION CERTIFICATE WILL NOT BE GIVEN IF YOU MISS EVEN ONE SESSION.

II. AT CLASSROOM:

1. **CARRY BARE ACT & RULES OF GST.**
2. COME PREPARED TO CLASSROOM & BE ATTENTIVE.
3. FOLLOW CLASS ROOM TIMINGS, SCHEDULE.
4. KEEP YOUR MOBILE PHONE IN SILENT MODE/SWITCH OFF.
5. DO NOT WRITE ON THE DESK etc.
6. DO NOT BRING TEA/COFFEE INTO THE CLASSROOM AS IT MIGHT SPILL.
7. FOLLOW CLASSROOM ANNOUNCEMENTS.
8. PARTICIPATE ACTIVELY IN DISCUSSION / INTERACTION.
9. RAISE YOUR HANDS AT THE TIME OF INTERACTION SESSION AND NOT SHOUT.
10. QUESTIONS AND DOUBTS SHOULD BE ASKED ONLY AFTER THE PRESENTATION IS OVER.
11. DRINKING WATER WOULD BE MADE AVAILABLE NEAR THE CLASS ROOM.

III. AT LIBRARY & COMPUTER LAB:

1. KEEP YOUR MOBILE PHONE IN SILENT MODE/SWITCH OFF. MAINTAIN SILENCE.
2. STICK TO LIBRARY TIMINGS.
3. RECEIVING/HANDING OVER OF THECOMPUTERS etc. TO THE CONCERNED PERSON WITH PROPER ACKNOWLEDGEMENT.
4. COMPUTERS etc. PROVIDED SHOULD BE PROPERLY USED.
5. KEEP THE CHAIRS IN PROPER POSITION AFTER USE.
6. KEEP THE BOOKS ON THE COUNTER TABLE AFTER USE
7. DO NOT BRING EATABLES AND COFFEE/TEA ETC. INSIDE.
8. KEEP YOUR PERSONAL BELONGINGS IN PIGEON BOX.
9. USERS SHALL NOT WRITE/DAMAGE OR MARK ON ANY BOOK OR ON TABLES.
10. LIBRARY, COMPUTER LAB WILL BE OPEN AT THE STIPULATED TIME AS MENTIONED IN THE SCHEDULE.

IV. AT HOSTEL AND DINING HALL:

1. **KINDLY DO NOT ASK FOR CHANGE IN THE ALLOTTED ROOM UNLESS IS A DIRE NEED.**
2. DO NOT BRING VALUABLES WITH YOU. ANY IMPORTANT THINGS SHOULD BE KEPT IN YOUR PERSONAL CUSTODY.
3. LOCK THE DOORS, PLEASE ENSURE THE LIGHTS, FANS, GEYSER ETC. ARE SWITCHED OFF AND ENSURE TAPS ARE CLOSED
4. HAND OVER THE KEY AT THE RECEPTION, IT IS REQUIRED FOR CLEANING THE ROOM.
5. ANY ELECTRONIC GADGETS ISSUED BY THE INSTITUTE TO BE HANDLED CAREFULLY.
6. KEEP THE ROOM CLEAN. MAINTAIN CLEANLINESS.
7. KINDLY FOLLOW MESS/DINING HALL TIMEINGS.
8. **PLATES AND CUPS AFTER USE TO BE PLACED IN THEIR ASSIGNED PLACES.**
9. DO NOT WASTE FOOD.
10. IN CASE OF EMERGENCY CONTACT RECEPTION OR WARDEN/ COURSE DIRECTOR/ COORDINATOR.

AS LONG AS YOU ARE IN S.I.T. CAMPUS, PLEASE FOLLOW GUIDELINES WITHOUT FAIL. YOUR COOPERATION IS SOLICITED.

NB: Check-in is allowed on Wednesday, 6th November, 2019 at Alumni Guest House, S.I.T Campus after 3 PM

Night Dinner will be arranged by 7.30 PM

SIDDAGANGA INSTITUTE OF TECHNOLOGY, TUMAKURU WELCOMES YOU FOR A HAPPY, PLEASANT & ERUDITION STAY

DETAILED TRAINING SCHEDULE

DAY – 1

07.11.2019:

THURSDAY

	Time Slot	Session	Trainer / Resource Person
1.	9.00 – 9.30 AM	Lighting of Lamp, Introduction of Group & Photo Session	<u>Chief guest & Keynote Address:</u> Dr.M.R.Shollapur, Director,MBA Dept., SIT,Tumakuru
2.	9.30-11.00 AM	<u>Overview of indirect taxation: The concept of Dual tax under GST regime & Simple Approach to escalate Act's, Rules & correlated forms:</u> Describing All Chapters, Sections under CGST/SGST/UTGST/IGST, (Compensation to States) GST Act, C/SGST Rules, GST Forms) Significance of Definitions cited in Act, Schedules, Rules, Forms & Notifications, Classification of Goods and Services, Rates of Tax on Goods & Services with their HSN codes, Notifications and Circulars.	Adv. M.G. Kodandaram, IRS Asst Director, Master Trainer of GST at NACIN, (Retd.) Government of India, Advocate & Tax Consultant <u>Assisted by:</u> GSTPr. Sreedhara Parthasarathy, President of ITPI -cum-Chairman, Board of Tax Practitioners & Research of ITPI.
		Why To Love & How To Love GST: Modest Clue of immersion	
	11.00-11.15 AM	TEA BREAK	
3.	11.15 AM TO 1.30 PM	<u>Exhaustive Concept of Supply in Goods and Services Tax Law:</u> Section 7 to 15, Rule 3 to 7 & 27 to 35to be contd... to next day Expected Questions and Answers (MCQ)	Adv. M.G. Kodandaram, IRS
	1.30-2.00 PM	WORKING LUNCH BREAK	
4.	2.00-3.00PM	<u>Business Process:</u> <u>Law and Procedures for Registration, Payment, Returns and Refunds:</u> Section 22 to 30 [Rule 3 to 26, 46,49 to 54] [Form GST REG-01 to 30] Section 37 to 47 [Rule 59 to 82] [Form GSTR-1 to 9-C] Section 49 to 53 [Rule 85 to 88] [Form GST PMT-1 to 7] Section 54 to 58 [Rule 89 to 97] [Form GST RFD-1 to 11] How Evaluation of GSTPs done with RTP's. Compliance Rating & concept of GST Expert: U/S 149, 150, 153 & Enrolled GSTP's: A Reputation: The Need of tax professionals & Needs of Tax Practitioners: History, Dynamism & Legacy of Tax Practitioners with their Eligibility criteria, Scope, Status & limitations, Importance of authentication: Section 2(55), 48, 116, 122, 158 & 169 Rule 26, 83, 83A, 83B, 84 & 116.	Prof. Shreya Chakraborty, Renowned Professor & NACIN listed Trainer, SIT, Tumakuru

	3.00-5.30PM	How to get ready to face NACINs GST Practitioners Exam. Expected Questions &Answers (MCQ) Live Mock Test on Computer Screen	GSTPr. Sreedhara Parthasarathy, Chairman, Board of Tax Practitioners & Research of ITPI.
	3.30 – 3.45 PM	TEA BREAK	
5.	5.30PM -6.30 PM	<u>Transitional Provisions:</u> Section 139 to 142, 18. Rule 10, 24 117 to 121 Expected Questions and Answers (MCQ) <u>Appeals & Revisions:</u> Section 107 to 121 Rule 108 to 116, APL 01 to 08 Expected Questions and Answers (MCQ)	GSTPr. Sreedhara Parthasarathy, Chairman, Board of Tax Practitioners & Research of ITPI. <u>Assisted by:</u> TPr. Senthilkumar Periyasamy, Vice-Chairman, Indirect Taxes Committee of Board of Tax Practitioners & Research of ITPI.
6.	6.30 PM – 7.30 PM	Ease of carry out tax practice and helping your clients to ensure ease of doing their business	TPr.R.Dhanashekharan Member, Technical Committee, Board of Tax Practitioners & Research of ITPI.
8.	8.00 - 9.00 PM	GENERAL BREAK WITH DINNER	
9.	9.00 - 10.00 PM	GROUP DISCUSSION & LIGHTS OFF	

--	--	--	--

DAY-2

08.11.2019:

FRIDAY

1.	9.00 AM – 1.30 PM	<u>Comprehensive Concept of Supply in Goods and Services Tax Law:</u> Section 7 to 15, Rule 3 to 7 & 27 to 35 Contd session of pervious day..... Expected Questions and Answers (MCQ) <u>Intricacies of:</u> <u>Integrated Goods and Services Tax & Foreign Trade Policy:</u> Expected Questions and Answers (MCQ) Open Session for question & answers with discussion	Adv. M.G. Kodandaram, IRS
	11.00 AM -11.15AM	TEA BREAK	
	1.30 PM – 2.15 PM	WORKING LUNCH BREAK	
2.	2.15 PM – 3.30 PM	<u>E-Way Bill,</u> Section 68, Rule 138, EWB-01 to 04 & INV 01	Dr. S.O.Ranganath, Dy. Commissioner of Commercial Taxes (Enforcement), GoK, Bengaluru.
3.	3.45 PM – 4.45 PM	<u>Assessments & Audit:</u> Section 59 to 66 Rule 98 to 102, Forms ASMT 01 to 18, ADT 01 to 04	
4.	4.45 PM – 5.30 PM	<u>Concept of TDS & TCS in GST:</u> Section 24, 51-52. Rule 66& 67, Form GSTR7,7A-8 & 8A.	
	3.30PM - 3.45 PM	TEA BREAK	
5.	5.45 PM- 8.15 PM	<u>1st REAL TIME MOCK TEST ON COMPUTER:</u> similar to NACIN's GSTP Examination	Common Group Test with Open Session by GSTP. Sreedhara Parthasarathy.
6.	8.30 PM –9.30 PM	DINNER	
7.	9.30 PM- 10.00 P.M.	GROUP DISSCUSSION & LIGHTS OFF	

1.	8.00 AM – 10.00 AM	<u>Other Concepts of GST:</u> (Works Contract, Goods Transport Agency, Composition Scheme, Job Works, Anti-Profitteering) Expected Questions and Answers (MCQ) <u>Advance Ruling:</u> Section 95 to 106 Rule 103 to 107A, Forms ARA 01 & 02, Expected Questions and Answers (MCQ)	Adv. M.G. Kodandaram, IRS Assisted by: GSTP. Sreedhara Parthasarathy.
2.	10.15 AM – 1.30 PM	<u>Input tax Credit, Adjustments and aspects of reconciliation:</u> Section 16 to 21 , Rule 36 to 45, Forms ITC 1,2 & 4 Expected Questions and Answers (MCQ) <u>Documents, Records and Accounts and its Reconciliation:</u> Section 31 to 36 , Rule 46 to 58A, Forms ENR 01 & 02 Expected Questions and Answers (MCQ) <u>Filing of Returns, Matching of ITC, aspects of Self Audit & Reconciliation:</u> Section 37 to 47 [Rule 59 to 82] Form GSTR-1 to 9-C, Expected Questions and Answers (MCQ)	CA.Annapurna Srikanth, Chartered Accountant in Practice, Mysuru Cochair person, Women Entrepreneurship Committee of FKCCI, Bengaluru.
	10.00 AM –10.15 AM 11.45 AM–12.00 Noon	TEA BREAK	
	1.30 PM – 2.00 PM	WORKING LUNCH	
3.	2.00 PM - 3.30 PM	<u>Inspection, Search & Seizure:</u> Section 67-72 , Rule 139, Forms INS 01 to 03	Shri. V.Srinivas,IRS Asst Director (Retd.) & Master Trainer at NACIN, Government of India, Bengaluru.
4.	3.30 PM- 4.30PM	<u>Offences & Penalties, Liabilities, Demands & Recovery:</u> Section 73 to 94, Section 122 to 138, Rule 142 to 162, Forms CPD 01 & 02 DRC-01 to 25	Shri. V.Srinivas,IRS
5.	4.30 PM – 5.00 PM	OPEN SESSION	INTERACTION
6.	5.00 PM – 6.00 PM	VALEDICTORY, BESTOWING OF CERTIFICATES, PHOTO SESSION & NATIONAL ANTHEM.	
7.	6.00 P.M – 7.30 PM	VISIT TO HOLY SIDDAGANGA MATH	
8.	8.00 PM – 9.00 PM	GRAND DINNER	
9.	9.00 PM	CHECKOUT	